



Job Title: Farm Manager

Location: Alemany Farm, San Francisco, CA

Position Type: 35 - 40 hours

Salary Range FTE: \$62,000-67,000, depending on experience

About Alemany Farm:

Alemany Farm is a vibrant urban farm located in San Francisco, dedicated to food security, community engagement, education, and sustainable agriculture. As a volunteer-run organization, we strive to cultivate not only nutritious produce but also a sense of community and environmental stewardship. We are committed to promoting food justice and increasing access to fresh, healthy food for all residents of our diverse city.

Job Description:

We are seeking a dedicated and experienced Farm Manager to join our team at Friends of Alemany Farm. The Farm Manager will work closely with the Farm Director and volunteers to ensure the smooth operation of the farm, manage administrative tasks, and contribute to the implementation of sustainable farming practices. The Farm Manager will also work closely with the Executive Director to support grant administration and other tasks. This is a hybrid position with a minimum of three days on-site, two days remote and some weekends.

Responsibilities:

1. Assist the Farm Director in planning and organizing farm activities, including planting, harvesting, and maintenance tasks. Provide guidance and support to apprentices, interns and volunteers during workdays, ensuring that tasks are completed efficiently and safely.

2. Assist Executive Director with grant administrative tasks such as invoicing and quarterly reports.
3. Help maintain the overall health and productivity of the farm by implementing sustainable farming practices, including soil management, pest control, and irrigation.
4. Assist with farm infrastructure maintenance, including repairs and improvements to tools, equipment, and structures.
5. Keep accurate records of farm activities, including planting schedules, harvest yields, and volunteer hours.
6. Assist with administrative tasks such as scheduling, communications, and inventory management.
7. Uphold the values of inclusivity, diversity, and environmental stewardship in all aspects of farm operations.

Requirements:

1. Previous experience working on a farm, community garden, or other horticultural site preferably in a leadership or supervisory role.
2. Proficiency in basic administrative tasks such as record-keeping, email communication, and scheduling.
3. Strong knowledge of organic farming practices, including soil health management, crop rotation, and pest management.
4. Excellent organizational and time management skills, with the ability to prioritize tasks and manage multiple projects simultaneously.
5. Ability to work independently as well as part of a team, with excellent communication and interpersonal skills.
6. Flexibility to work occasional weekends and evenings, particularly during peak farming seasons and special events.
7. Passion for community engagement, food justice, and environmental sustainability.

Preferred Qualifications:

1. Experience working with diverse communities and leading educational programs or workshops.

2. Familiarity with urban agriculture and the unique challenges and opportunities of farming in an urban environment.
3. Experience with grant management, data entry and basic administrative tasks.
4. Bilingual a plus

Joining the team at Alemany Farm offers an exciting opportunity to make a meaningful impact on the local community while gaining valuable experience in sustainable agriculture and community engagement. If you are passionate about farming, community building, and environmental stewardship, we encourage you to apply for this position.

Friends of Alemany Farm is a project of Earth Island Institute.

Earth Island Institute provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state, and local laws.

We strongly encourage applications from women, people of color, and bilingual and bicultural individuals, as well as members of the lesbian, gay, bisexual, and transgender communities. Earth Island Institute is committed to our role in addressing barriers to engagement as we work collectively toward a future of environmental wellbeing for all. We value diversity and inclusion and we look forward to reviewing applications from all who are qualified to apply.

To apply, please submit a resume and cover letter to Alfredo Hernandez at alfredo@foafsf.org outlining your relevant experience and why you are interested in joining Alemany Farm as Farm Manager.